Aquatic species restoration plan

Application A: project Development Application

Please provide a title for the project you are proposing.

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| --- |
| ***Project Title*** |
|  |

**Sponsor Contact Information**

*Please fill in requested contact information.*

|  |  |
| --- | --- |
| ***Project Contact Information*** | ***Complete all Sections*** |
| Name |  |
| Phone Number |  |
| Email |  |
| Sponsoring organization |  |
| Mailing address |  |

Project Information:

*Please respond to each question individually. Do not summarize your answers collectively in essay format. You may delete the italicized portion of the questions to shorten the proposal.*

* **Project Location.***Please describe the geographic location, including watershed name, where you plan to conduct project development work.*
* **Geo-Spatial Unit (GSU)**. *Please list the GSU(s) your project will take place in. GSU numbers are listed in the document: “ASRP Geographic Areas for Project Development 2019-2020.pdf” provided with the Request for Proposals.*
* **Brief Project Summary.***Provide a plain-speak description of your project in a few sentences.*

**Project Fit with ASRP.** *Project development funds are available to support identification of potential restoration and protection projects, landowner engagement and project scoping activities in order to develop future priority actions as outlined in the ASRP.*

1. **What are the priority restoration and protection needs in the geographic area you plan to work in?** *Where appropriate, cite the page number in the ASRP that provides justification for the need for your project. You may also list scientific studies, habitat assessments or reports and local or regional recovery plans that are the sources of this information.*
2. **Project Development Process.** *Provide a description of your proposed project development approach, including landowner engagement and project scoping activities that will lead to conceptual designs for ASRP restoration and protection projects.*

**Project Goals and Objectives.**  *Please describe the project development goals and objectives and identify any assumptions or possible constraints that may be a factor in the project’s success. Your proposed project development approach (state above) should directly align and support your goals and objectives.*

* 1. **What are your project’s goals?** *Your goal statements should articulate the desired outcome(s) of the project development and the anticipated resulting ASRP restoration and protection project(s).*
  2. **What are your project’s objectives?** *Objectives support and refine your goals, breaking them down into smaller steps. Objectives are specific, quantifiable actions your project will complete to achieve your stated goal. Please describe each objective using the “SMART” criteria: Specific, Measurable, Achievable, Relevant, and Time-bound.*
  3. **What are the assumptions and constraints that could impact whether you achieve your objectives?** *Assumptions and constraints are external conditions that are not under the direct control of the project but directly impact the outcome of the project. These may include landowner willingness, land use constraints, geomorphic factors, additional expenses, delays, etc. How will you address these issues if they arise?*

**Project Details.**

* 1. **Provide a scope of work, schedule & deliverables.** *Provide a detailed description of the proposed project tasks, who will be responsible for each, what the project deliverables will be, and a schedule for accomplishing them. Schedules need to include enforceable milestones, project start date, and a project completion date. Inserting a table here is appropriate. Note: a minimum requirement for project development grants is one ASRP-eligible protection or restoration project developed to the conceptual level.*
  2. **Explain how you determined your cost estimates.***Please attach a detailed budget for completing the scope of work. Below, explain why you think this project is cost effective. Describe matching funds or resources leveraged to implement this project.*

**Project Proponents and Partners.** *Please answer the following questions about your organization and others involved in the project.*

* 1. **Describe your team’s experience managing this type of project*.*** *Please describe the qualifications of those on your project team. Describe your* *knowledge of principles of restoration and/or protection techniques and your ability to undertake this type of work. If relevant, describe other projects where you or your project team have successfully used a similar approach.*
  2. **Describe your experience working in the Chehalis Watershed.** *Please describe* your *local experience.*
  3. ***List project partners and their role and contribution to the project****. List the other entities and organizations that are contributing to your project and describe how they are committing to the success of the project.*

*7.* ***Other****. Is there anything else you’d like to share about this project idea?*

***Other Required Attachments:***

* + ***Map with project area.*** *Provide a map that clearly shows the boundaries of the proposed project development activities.**Include: Subwatershed, GSU*
* ***Detailed project budget.***